



## CBT Business Rules

| <b>Company Information:</b> |  |
|-----------------------------|--|
| <b>Company Name</b>         | - Bartlett Group   |
| <b>Company Contact</b>      | - Health and Safety Council  |
| <b>Phone Number</b>         | - 281-476-9900 ext. 310  |
| <b>Email Address</b>        | - <a href="mailto:customerservice@hasc.com">customerservice@hasc.com</a> |

| <b>Course Information:</b>       |   |
|----------------------------------|---|
| <b>Course Name</b>               | - Bartlett Group Helper 1 Orientation   |
| <b>Course Code</b>               | - 19BGH1  |
| <b>Course Price</b>              | - \$20.00 (Members) / \$30.00 (Non-members)   |
| <b>Course Length</b>             | - 30 minutes  |
| <b>Course Expiration</b>         | - 5 years   |
| <b>Passing Score Required</b>    | - 80%   |
| <b>Testing Opportunities</b>     | - Unlimited   |
| <b>Miscellaneous Course Info</b> | - This course includes the following topics: Company Material, Safe Material Handling, Personal Protective Equipment, Ground Support, and Line-of-Fire. |

| <b>Prerequisites:</b>                     |       |
|---|-------|
| <b>Valid ARSC Card (BOP/BOPR)</b>         | - No  |
| <b>Social Security Verification (SSV)</b> | - Yes |
| <b>Other Courses</b>                      | - No  |
| <b>Background Screen</b>                  | - No  |
| <b>Medical Services</b>                   | - No  |

| <b>Other Items:</b>      |  |
|--------------------------|--|
| <b>Reader Assistance</b> | - No   |
| <b>Handouts</b>          | - None   |
| <b>ID Requirements</b>   | - All Trainees: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued Non-Driver Identification Card with Photo; or Valid U.S. Passport<br><br>First-Time Trainees at GCSC Facilities: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued Non-Driver Identification Card with Photo; or Valid U.S. Passport and Original Social Security Card; U.S. State or Federal-Issued Photo Identification Containing Social Security Number; or Faxed or Emailed Letter on Company Letterhead. |
| <b>Course Exceptions</b> | - None   |
| <b>Last Updated</b>      | - 05/21/2019   |